

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2011-080089

01/18/2012

HONORABLE KAREN POTTS

CLERK OF THE COURT  
T. Haaser  
Deputy

TERRAVITA COUNTRY CLUB INC

KELLIE J CALLAHAN

v.

CHARLES KARLIN, et al.

CHARLES KARLIN  
3005 MARY KAY LANE  
GLENVIEW IL 60025

HELEN JOY KARLIN  
3005 MARY KAY LANE  
GLENVIEW IL 60025  
COMM. OWENS

MINUTE ENTRY

This Court has received Plaintiff's e-filed *Application for Entry of Default* against defendant(s) **Charles Karlin and Helen Karlin** in the above-captioned case pursuant to Rule 55, Arizona Rules of Civil Procedure. Plaintiff is advised that default proceedings assigned to Judge Potts are heard by Commissioner Owens. Pursuant to Supreme Court Administrative Order No. 2010-117, Plaintiff is further advised that Commissioner Divisions cannot access e-filed documents at this time. Accordingly, parties are directed to deliver copies of the necessary documents, including Plaintiff's e-filed Application/Motion for Default, to Commissioner Owens' Division. Plaintiff is further advised that Commissioner Owens will not set any default proceedings or issue any default Judgment until Plaintiff completes and delivers a default coversheet and packet to Commissioner Owens' Division. Therefore,

**IT IS ORDERED** that Plaintiff shall deliver copies of its previously filed Application/Motion for Default and all other default related papers to the Commissioner's Division as set forth above.

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Parties/Counsel can find the coversheets on the website at:

<http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/forms.asp>

ALERT: The Arizona Supreme Court Administrative Order 2011-140 directs the Clerk's Office not to accept paper filings from attorneys in civil cases. Civil cases must still be initiated on paper; however, subsequent documents must be eFiled through AZTurboCourt unless an exception defined in the Administrative Order applies.