

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2020-008826

02/16/2021

HONORABLE MARGARET R. MAHONEY

CLERK OF THE COURT  
K. Ballard  
Deputy

FOOTHILLS CLUB WEST COMMUNITY  
ASSOCIATION

PHILIP N BROWN

v.

JOY COLE

COMM. GARBARINO  
JUDGE MAHONEY

ORDER ENTERED BY COURT

This Court has received Plaintiff's e-filed Application for Default; Affidavit on Default, filed 2/11/21, as to **Defendant Joy Cole** in the above-captioned case.

**IT IS ORDERED** that no action will be taken by this Division on the above-referenced document(s).

The parties are advised that Commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner David Garbarino**.

**IT IS FURTHER ORDERED** that all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to the Maricopa County e-Filing Guidelines, section 2.09, attorneys shall electronically file all the documents required to request a default judgment, such as the Application for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, and

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Application for Attorneys' Fees when appropriate and Statement of Costs, but shall submit a default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet in paper to the assigned Commissioner's Division. A Commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the Division in paper form.

The parties/counsel can find additional information in the form of frequently asked questions at: <http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/howDoI.asp>

The parties/counsel can find additional information regarding the default judgment process at: [https://superiorcourt.maricopa.gov/llrc/cv\\_cvc6/](https://superiorcourt.maricopa.gov/llrc/cv_cvc6/)

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**PLEASE NOTE:** This Division requires that all motions, responses, replies and other Court filings in this case must be submitted individually. Counsel shall not combine any motion with a responsive pleading. All motions are to be filed separately and designated as such. **No filing will be accepted if filed in combination with another. Additionally, all filings shall be fully self-contained and shall not "incorporate by reference" other separate filings for review and consideration as part of the pending filing.**

**ALERT:** Due to the spread of COVID-19, the Arizona Supreme Court Administrative Order 2020-79 requires all individuals entering a Court facility to wear a mask or face covering at **all times** while they are in the Court facility. With limited exceptions, the Court will not provide masks or face coverings. Therefore, any individual attempting to enter the Court facility must have an appropriate mask or face covering to be allowed entry to the Court facility. Any person who refuses to wear a mask or face covering as directed will be denied entrance to the Court facility or asked to leave. In addition, all individuals entering a Court facility will be subject to a health screening protocol. Any person who does not pass the health screening protocol will be denied entrance to the Court facility.