

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2023-096020

02/27/2024

HONORABLE ADAM D. DRIGGS

CLERK OF THE COURT  
C. Avena  
Deputy

PUEBLO VERDE COMMUNITY  
ASSOCIATION

B AUSTIN BAILLIO

v.

JEPHTHAH U ORTIZ, et al.

JEPHTHAH U ORTIZ  
16244 W MOHAVE ST  
GOODYEAR AZ 85338

ROBERT W NORMAN JR.  
JACQUELINE E ORTIZ  
16244 W MOHAVE ST  
GOODYEAR AZ 85338  
COMM. KAISER  
JUDGE DRIGGS

**ORDER ENTERED BY THE COURT  
MINUTE ENTRY**

This division has received Plaintiff's e-filed *Application/Affidavit for Entry of Default* against **Defendant(s), Jephthah U. Ortiz and Jacqueline E. Ortiz** in the above-captioned case.

**IT IS ORDERED** that no action will be taken by this division on the above referenced document(s).

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The parties are advised that commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Brian Kaiser**.

**IT IS FURTHER ORDERED** that all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to the Maricopa County eFiling Guidelines, Section 2.09, attorneys shall electronically file all the documents required to request a default judgment, such as the Application for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, and Application for Attorneys' Fees when appropriate and Statement of Costs, but shall submit a default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet, in paper to the assigned commissioner's division. A commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the division in paper form.

The parties/counsel can find additional information in the form of frequently asked questions at:

- <http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/howDoI.asp>

The parties/counsel can find additional information regarding the default judgment process at:

- [https://superiorcourt.maricopa.gov/llrc/cv\\_cvc6/](https://superiorcourt.maricopa.gov/llrc/cv_cvc6/).