

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2012-004902

05/02/2012

HONORABLE J. RICHARD GAMA

CLERK OF THE COURT  
K. Gilmet  
Deputy

ARROWCREST COMMUNITY ASSOCIATION    MELISSA S LAVONIER

v.

TOP PRIORITY PROPERTIES L L C

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NO ADDRESS ON RECORD

COMM. VATZ

MINUTE ENTRY

This division has received Plaintiff's e-filed Application for Default; Affidavit on Default against **Defendant(s) Top Priority Properties, LLC** in the above-captioned case.

**IT IS ORDERED** that no action will be taken by this division on the above referenced document(s).

The parties are advised that Commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Benjamin E. Vatz**.

**IT IS ORDERED** that all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to Supreme Court Administrative Order No. 2010-117, default judgment packets are not permitted to be e-filed. Accordingly, parties are directed to hand-deliver a default coversheet and copies of the necessary filed documents to the Commissioner's division for the entry of a default judgment.

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**IT IS FURTHER ORDERED**, no further action will be taken by the assigned Commissioner until the necessary filed documents and coversheet are delivered to the division.

The parties/counsel can find the default judgment coversheet on the Court's website at: <http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/forms.asp>

The parties/counsel can find additional information in the form of frequently asked questions at:

<http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/howDol.asp>

**ALERT:** The Arizona Supreme Court Administrative Order 2011-140 directs the Clerk's Office not to accept paper filings from attorneys in civil cases. Civil cases must still be initiated on paper; however, subsequent documents must be eFiled through AZTurboCourt unless an exception defined in the Administrative Order applies.