

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2015-055714

05/12/2016

COMMISSIONER BRIAN S. REES

CLERK OF THE COURT
A. Wood
Deputy

TERRAMAR HOMEOWNERS ASSOCIATION KATHRYN A BATTOCK

v.

DOUGLAS C RHOADS, et al.

DOUGLAS C RHOADS
7162 W BUCKSKIN TRL
PEORIA AZ 85383

MINUTE ENTRY

A review of this division's e-filing docket shows that your office e-filed a Motion for Entry of Default Judgment and associated documents on April 8, 2016, but that you did not follow up by lodging a hard copy of all required documents, as required by the governing rule, Arizona Supreme Court Administrative Order No. 2010-117. Under that rule, counsel must e-file all documents in all civil cases, including documents which must be filed to obtain a default judgment. However, when counsel are ready to ask for a default judgment, whether by motion or by hearing, counsel must lodge a hard copy default judgment packet including conformed (e-filed) copies of all required documents.*

As of this date, this division has **not** received the hard copy packet to process and enter the default judgment. Please submit the hard copy packet as soon as possible so the Court can take the appropriate action. The matter will not be deemed formally "submitted" to the Court until you comply with the Supreme Court rule referred to above as more fully explained in this minute entry.

Accordingly, counsel is directed to hand-deliver a hard copy packet including the default coversheet and copies of the necessary e-filed documents and at least two copies of the default judgment to the commissioner's division for the entry of the default judgment.

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OR if counsel is no longer requesting a ruling on the Motion for Entry of Default Judgment, then a Motion to Withdraw the pleading and associated documents should be filed as soon as possible.

**Required documents include, but are not limited to, affidavit(s) of service of the summons and complaint, any supplemental affidavits required to support service by publication or service out of state, copy of any order allowing alternative service, Rule 55(a) application for entry of default showing proof of service of same, the Rule 55(b)(1) motion for entry of default judgment (if any), any sum certain affidavit, any application for attorneys' fees (including "China Doll" affidavit and a copy of any contract provision providing for a fee award, taking care to highlight the applicable language) (defaults are normally not considered "contested matters" under ARS 12-341.01), copy of any contract provision supporting an award of interest other than at the legal rate with controlling language highlighted, and any statement of costs.