

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2021-002174

05/12/2022

HONORABLE MARGARET R. MAHONEY

CLERK OF THE COURT
P. McKinley
Deputy

NORTHGATE HOMEOWNERS ASSOCIATION CHARLENE A CRUZ

v.

MELINDA LAWSON

MELINDA LAWSON
15926 N GARRIN DR
PHOENIX AZ 85023

NIKITA VERMA PATEL
COMM. CRONIN
JUDGE MAHONEY

ORDER ENTERED BY COURT

This Court has received Plaintiff's e-filed Application For Entry Of Default, filed 5/10/22, as to **Defendant Melinda Lawson a/k/a Melinda Jean Lawson** in the above-captioned case.

IT IS ORDERED that no action will be taken by this Division on the above-referenced document(s).

The parties are advised that Commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Mary Cronin**.

IT IS FURTHER ORDERED that all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to the Maricopa County e-Filing Guidelines, section 2.09, attorneys shall electronically file all the documents required to request a default judgment, such as the Application

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for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, and Application for Attorneys' Fees when appropriate and Statement of Costs, but shall submit a default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet in paper to the assigned Commissioner's Division. A Commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the Division in paper form.

The parties/counsel can find additional information in the form of frequently asked questions at: <http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/howDoI.asp>

The parties/counsel can find additional information regarding the default judgment process at: https://superiorcourt.maricopa.gov/llrc/cv_cvc6/

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IT IS FURTHER ORDERED that when the Court so directs expressly, or when a filing is time-sensitive, the parties shall also ***email it contemporaneously to all parties and Court staff***, when eFiling the document due to the processing time in the Clerk's Office for all e-filed documents.

Email address for Court staff is as follows:

JA, Jennifer "JJ" Sommerville, Jennifer.Sommerville@jbazmc.maricopa.gov

IT IS FURTHER ORDERED that any party who intends to ask the Court to vacate or reset any scheduled hearing shall notify this Division of said request as soon as possible, and absent extraordinary circumstances, in any event no later than two (2) full Court days before the scheduled proceeding. Reasons for such a request may include, but are not limited to, the movant intends to withdraw the motion which is set for hearing, the parties have resolved the issue, the motion has become moot, or scheduling conflicts have arisen.

PLEASE NOTE: This Division requires that all motions, responses, replies and other Court filings in this case must be submitted individually. Counsel shall not combine any motion with a responsive pleading. All motions are to be filed separately and designated as such. **No filing will be accepted if filed in combination with another. Additionally, all filings shall be fully self-contained and shall not "incorporate by reference" other separate filings for review and consideration as part of the pending filing.**

NOTE: Every person should have a face covering in his/her possession because face masks may be required at the discretion of the Judge.