

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2023-090342

05/08/2023

HONORABLE RODRICK COFFEY

CLERK OF THE COURT
K. Tiero
Deputy

PUEBLO VERDE COMMUNITY
ASSOCIATION

B AUSTIN BAILLIO

v.

JEPHTHAH U ORTIZ, et al.

JEPHTHAH U ORTIZ
16244 W MOHAVE ST
GOODYEAR AZ 85338

JACQUELINE E ORTIZ
16244 W MOHAVE ST
GOODYEAR AZ 85338
COMM. KAISER
JUDGE COFFEY

**ORDER ENTERED BY THE COURT
MINUTE ENTRY**

This Court has received Plaintiff's e-filed *Application for Entry of Default* against Defendant(s) **Jephtah U. Ortiz and Jacqueline E. Ortiz** in the above-captioned case.

IT IS ORDERED that no action will be taken by this division on the above-referenced document(s).

The parties are advised that commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Brian Kaiser**.

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IT IS FURTHER ORDERED that all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to the Maricopa County eFiling Guidelines, section 2.09, attorneys shall **electronically file** all the documents required to request a default judgment, such as the Application for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, Application for Attorneys' Fees, when appropriate, and Statement of Costs, but shall submit **in paper** the default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet, to the assigned commissioner's division. A commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the division in paper form.

The parties/counsel can find additional information in the form of frequently asked questions at:

- <http://www.superiorcourt.maricopa.gov/SuperiorCourt/CivilDepartment/howDoI.asp>.