

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2021-052006

08/04/2021

HONORABLE SARA J. AGNE

CLERK OF THE COURT
J. Holguin
Deputy

FLETCHER HEIGHTS COMMUNITY
ASSOCIATION

KATHRYN A BATTOCK

v.

RUBEN J REYES

RUBEN J REYES
NO ADDRESS ON RECORD

COMM. POPHAM
JUDGE AGNE

MINUTE ENTRY

This Court has received Plaintiff's Application and Declaration for Default Notice of Default filed on August 2, 2021, against Defendant, **Ruben J. Reyes**, in the above-captioned case.

IT IS ORDERED no action will be taken by this division on the above-referenced document(s).

The Parties are advised that commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Gary Popham**.

IT IS FURTHER ORDERED all documents necessary to support the entry of a default judgment must be e-filed.

Pursuant to the Maricopa County eFiling Guidelines, section 2.09, attorneys shall **electronically file** all the documents required to request a default judgment, such as the

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Application for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, Application for Attorneys' Fees when appropriate, and Statement of Costs, but shall submit **in paper** the default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet, to the assigned commissioner's division. A commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the division in paper form.

The Parties/counsel can find the default judgment coversheet on the Court's website at:

➤ <https://superiorcourt.maricopa.gov/llrc/civil-court-forms/>

The Parties/counsel can find additional information regarding the default judgment process at:

➤ https://superiorcourt.maricopa.gov/llrc/cv_cvc6/

The Parties/counsel can find additional information in the form of frequently asked questions at:

➤ <https://superiorcourt.maricopa.gov/civil/civil-faq/>

NOTE: Due to the spread of COVID-19, the Arizona Supreme Court Administrative Order 2020-79 requires all individuals entering a court facility to wear a mask or face covering at all times they are in the court facility. With limited exceptions, the court will not provide masks or face coverings. Therefore, any individual attempting to enter the court facility must have an appropriate mask or face covering to be allowed entry to the court facility. Any person who refuses to wear a mask or face covering as directed will be denied entrance to the court facility or asked to leave. In addition, all individuals entering a court facility will be subject to a health screening protocol. Any person who does not pass the health screening protocol will be denied entrance to the court facility.