

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2006-008597

08/31/2006

HONORABLE PETER SWANN

CLERK OF THE COURT
A. Gonzalez
Deputy

POINTE SOUTH MOUNTAIN RESIDENTIAL
ASSOCIATION, THE

AMY REYES

v.

BETH DEAR

BETH DEAR
NO ADDRESS ON RECORD

COURT ADMIN-CIVIL-ARB DESK
DEPUTY CT ADMINISTRATOR,
COURTWIDE SERVICES
DOCKET-CIVIL-CCC
E-FILE CASE MANAGEMENT
FILE ROOM-CSC
FINANCIAL SERVICES-BILLING-CCC

CASE DESIGNATED FOR ELECTRONIC FILING

The Superior Court is transitioning civil cases to an electronic filing system in phases. Pursuant to Administrative Order 2005-091,

IT IS ORDERED that all pleadings in this case be electronically filed.

The electronic filing system will be *available* for use on September 7, 2006, and *mandatory* e-filing will commence on **September 21, 2006**. Filing by conventional means may continue until this mandatory date. ALL FINLINGS NOT E-FILED AFTER THE MANDATORY DATE WILL NOT BE CONSIDERED BY THE DIVISION UNTIL PROPERLY E-FILED.

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To assist in the transition to e-filing, the Office of the Clerk of the Superior Court has prepared instruction and training concerning the e-filing system. All attorneys of record in this case are strongly encouraged to study this material before the mandatory e-filing date. The web site address for training materials is: <http://eventures.clerkofcourt.maricopa.gov/training.asp>. The Clerk's Office shall be available for instruction and training as needed.

The e-filing system web site address is <https://efiling.clerkofcourt.maricopa.gov>. The site contains supplemental training and other reference materials, including contact names and phone numbers, to assist with any questions.

Upon the mandatory e-filing date, all attorneys of record shall e-file all pleadings in accordance with the guidelines set forth in Administrative Order 2005-091. Self-represented parties or *pro per* litigants and other case participants like moderators, arbitrators, and special discovery masters are strongly encouraged to e-file all pleadings. If a self-represented party or other case participant chooses to file his or her pleading in paper, then he or she shall include a notation under the civil case number, on the first page of the pleading, notifying the court that this is an "E-FILE CASE".

The e-filing system can be accessed from any computer that has an internet connection. Free internet access terminals are available in the Superior Court Law Library and other public locations such as most public libraries.

Where filing fees may incur on an electronic filing, the filing party will be billed by the Billing Unit of the Clerk of the Superior Court.

E-filed Orders from the Court will be distributed to attorneys in the same manner each attorney has elected to receive minute entries from the Court. Attorneys may enroll with the Clerk of the Court to receive their minute entries electronically via e-mail by accessing the Minute Entry Distribution Agreement form at: <http://www.clerkofcourt.maricopa.gov/forms.asp>.

Motion Practice: The movant determines the caption of the filing and all captions on subsequent related filings shall bear the same designation. For example, the filing of a motion captioned "Defendant's Motion for Summary Judgment on Negligence" shall result in any subsequent related filings referring to that title in the caption: "Plaintiff's Response to Defendant's Motion for Summary Judgment on Negligence." No response to a motion shall contain a separate motion, except a cross-motion bearing the same designation.