

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2025-013376

10/08/2025

HONORABLE JOHN L. BLANCHARD

CLERK OF THE COURT  
N. Johnson  
Deputy

ARIZONA BILTMORE ESTATES VILLAGE  
ASSOCIATION

KATHRYN A BATTOCK

v.

HOWARD SIMON

HOWARD SIMON  
2415 E LUKE AVE  
PHOENIX AZ 85016

COMM. KAISER  
JUDGE BLANCHARD

**MINUTE ENTRY**

This Court has received Plaintiff's e-filed/filed Application/Motion for Default against Defendant, **Howard Simon**, in the above-captioned case.

**IT IS ORDERED** that no action will be taken by this division on the above-referenced document(s).

The parties are advised that commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Brian Kaiser**.

**IT IS FURTHER ORDERED** that all documents necessary to support the entry of a default judgment must be either e-filed or filed in paper form.

Pursuant to the Maricopa County eFiling Guidelines, section 2.09, attorneys shall electronically file all the documents required to request a default judgment, such as the Application

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for Entry of Default, Motion for Entry of Default Judgment, Sum Certain Affidavit, Application for Attorneys' Fees when appropriate, and Statement of Costs.

Attorneys and Self-Represented Litigants must submit a default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet in paper to the assigned commissioner's division.

**A commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the division in paper form.**

If the paper packet is not received by the above-named Commissioner division by **December 8, 2025**, the matter is placed on the Dismissal Calendar as to the above-named defaulted party or parties until **January 7, 2026**.

You may wish to review the following resources for additional information regarding the default process:

**Applications for Default**

[https://superiorcourt.maricopa.gov/llrc/cv\\_cvc6/](https://superiorcourt.maricopa.gov/llrc/cv_cvc6/)

**Motions**

<https://superiorcourt.maricopa.gov/media/n30m54ah/gn10fz.pdf>

**Civil Default Checklist**

<https://superiorcourt.maricopa.gov/media/jitjlp0s/cvc50fz.pdf>

**Civil Court Administration Processing Information**

<civil-department-post-filing-information-and-instructions.pdf> (maricopa.gov)