

SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY

CV 2024-022914

12/06/2024

HONORABLE JENNIFER RYAN-TOUHILL

CLERK OF THE COURT
A. Meza
Deputy

WINDMILL VILLAGE HOMEOWNERS
ASSOCIATION INC

MELISSA S DOOLAN

v.

JEANCES ROMERO, et al.

JEANCES ROMERO
22197 W DESERT BLOOM ST
BUCKEYE AZ 85326

SECRETARY OF HOUSING AND
URBAN DEVELOPMENT
CIVIL PROCESS CLERK US
ATTORNEY
40 N CENTRAL AVE STE 1800
PHOENIX AZ 85004
ANCY ROMERO
22197 W DESERT BLOOM ST
BUCKEYE AZ 85326
COMM. RICHARD ALBRECHT
JUDGE RYAN-TOUHILL

MINUTE ENTRY

This Court has received Plaintiff's e-filed Application/Motion for Default against Defendant(s), **Jeances Romero and Ancy Romero**, in the above-captioned case.

IT IS ORDERED that no action will be taken by this division on the above-referenced document(s).

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The parties are advised that commissioners handle Rule 55(b) Default Judgment proceedings and that the default proceedings in this matter are to be heard by **Commissioner Richard Albrecht**.

IT IS FURTHER ORDERED that all documents necessary to support the entry of a default judgment must be e-filed/filed.

Pursuant to the Maricopa County eFiling Guidelines, section 2.09, attorneys shall electronically file all the documents required to request a default judgment, such as the Application and Affidavit for Default, Affidavit for Default (if the Servicemembers Civil Reform Act applies and the filing party does not otherwise use the form Application and Affidavit for Default), Motion for Entry of Default Judgment, Sum Certain Affidavit, and Application for Attorneys' Fees when appropriate, and Statement of Costs.

Attorneys and Self-Represented Litigants must submit a default judgment packet required by the Court, including the documents identified on the default judgment packet coversheet in paper to the assigned commissioner's division. A commissioner will not act upon a Motion for Entry of Default Judgment until the default judgment packet with all the required documents has been received by the division in paper form.

You may wish to review the following resources for additional information regarding the default process:

Applications for Default

https://superiorcourt.maricopa.gov/llrc/cv_cvc6/

Motions

<https://superiorcourt.maricopa.gov/media/n30m54ah/gn10fz.pdf>

Civil Default Checklist <https://superiorcourt.maricopa.gov/media/jitjlp0s/cvc50fz.pdf>

Civil Court Administration Processing Information

<https://superiorcourt.maricopa.gov/media/wlojzc53/civil-department-post-filing-information-and-instructions.pdf>