

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

TJ 2014-002309

05/16/2017

COMMISSIONER MICHAEL L. BARTH

CLERK OF THE COURT  
A. Aycock  
Deputy

LAKESHORE AT ANDERSEN SPRINGS  
HOMEOWNERS ASSOCIATION INC

MARK W WALDRON

v.

ANNA HARTMAN, et al.

ANNA HARTMAN  
17 MANOR RD  
RHINEBECK NY 12572

MACYS CREDIT AND CUSTOMER  
SERVICE INC  
PO BOX 8201  
MASON OH 45040-8201

MINUTE ENTRY

The Court is in receipt of Request for Hearing filed by Judgment Debtor, Anna Hartman.

IT IS ORDERED rejecting same for reason said Request is not filed with the Clerk of Court as required by Rules of Civil Procedure.

**ATTENTION SELF-REPRESENTED LITIGANTS:** Unless an attorney files a notice that he or she represents a party, the person(s) not represented by an attorney will act as his or her own attorney. **The law requires the court to hold all persons representing themselves to the same standard as a licensed attorney.** Self-represented litigants are encouraged to review the Arizona Rules of Civil Procedure, paying particular attention to Rule 26. Please note that **only a licensed attorney may represent a corporation, LLC, or similar business entity in the**

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

TJ 2014-002309

05/16/2017

**Superior Court.** Ramada Inns v. Lane & Bird Advertising, 102 Ariz. 127, 426 P.2d 395 (1967).

Before the judge can consider anything you send him, you must show him that you have given a copy of your request:

1. To the Clerk of the Court. The Clerk of the Court is a separately elected official. It is the clerk's job to keep an independent record of everything that happens at the court. The court cannot act on a document that has not been made a part of that record; and
2. To every other party involved in the case. This is so all parties have a fair chance to tell the judge what they think before he makes a decision.

Because of that, if you want the judge to consider something you send him, you must file the original document with the Clerk of the Superior Court, mail or deliver a copy directly to this division (that is, to the judge, using his specific courtroom address), and mail or deliver a copy to all opposing parties. In addition, on each document you must include a signed certificate that says whether you mailed or hand delivered each copy, when you did so, and states the specific people and the specific addresses to which you mailed or hand delivered each copy. If a party is represented by a lawyer, you must send or deliver the copy to the lawyer, not to the party. All proposed orders submitted to this division must include copies of the order with self-addressed, stamped envelopes for all parties/counsel.

Do not mail or send papers for the clerk or other parties to the judge.

If you want to file papers with the Clerk of the Court by mail, please send them to:

Clerk of the Superior Court's Office  
Civil File Counter  
201 W. Jefferson  
Phoenix, AZ 85003

The clerk's guidelines for filing by mail can be found at:

<http://www.clerkofcourt.maricopa.gov/filing-by-mail.asp>

If you are not represented by a lawyer you must contact this division immediately and give us a current address and telephone number. If your address or phone number changes in the future, you must file a notice of change of address/phone number. That form can be downloaded at no charge from the following website:

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

TJ 2014-002309

05/16/2017

<http://www.superiorcourt.maricopa.gov/SuperiorCourt/Self-ServiceCenter/Forms/alphaList.asp#gen>

Or you may purchase printed forms at any of the following Superior Court Self-Service Center locations (Monday-Friday, 8:00 a.m. to 5:00 p.m.):

**Downtown Phoenix Facility**

East Court Building  
101 W. Jefferson St.  
Phoenix, AZ 85003-2243

**Southeast Facility**

222 E. Javelina Ave.  
Mesa, AZ 85210-6201

**Northeast Court Facility**

18380 N. 40th Street  
Phoenix, AZ 85032

**Northwest Regional Center**

14264 W. Tierra Buena Lane  
Surprise, AZ 85374